College Credit Prior Approval Form

College Courses Completed Not Pre-Approved

Students that successfully complete a college course outside of the regular high school schedule must have prior approval for the credit to be applied to the high school transcript.

| Date | Student Name | Student ID# |
| --- | --- | --- |
| Student Email | | Counselor |
| Parent Name | Parent Email | |

Review the list of [pre-approved courses](https://docs.google.com/document/d/1yD2rzop-mCCndZ2_CV2rMVE2aFkXOtdd5P8i-SA5EnY/edit?usp=sharing) for Community College X. Do not complete this form if the course is on the pre-approved list.

# College Course(s) Taken Outside of the High School District

List any college course that you successfully completed that is at the 100 college level or higher.

\* Successful course completion is a C or higher.

| Semester | Course Title | Course Number | # Credits | Institution | Final Grade |
| --- | --- | --- | --- | --- | --- |

| Semester | Course Title | Course Number | # Credits | Institution | Final Grade |
| --- | --- | --- | --- | --- | --- |

| Semester | Course Title | Course Number | # Credits | Institution | Final Grade |
| --- | --- | --- | --- | --- | --- |

| Semester | Course Title | Course Number | # Credits | Institution | Final Grade |
| --- | --- | --- | --- | --- | --- |

| Semester | Course Title | Course Number | # Credits | Institution | Final Grade |
| --- | --- | --- | --- | --- | --- |

Students are required to submit the official college transcript with this form. College courses that are 3 or more credits may apply as .5 or 1.0 high school credits pending the recommendation of the high school registrar.

# Student Acknowledgement

* I understand that I am required to submit an unofficial transcript to verify that I successfully completed the college course(s) listed on this form.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

Student Signature Parent/Guardian Signature

Circle One:

Approved Not Approved \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_

High School Registrar Signature